

Taupō/Taupō East Rural Community Grant Distribution Committee

Special Committee

Objective	To consider and make decisions on the allocation of the Taupō/Taupō East Rural Community grants in accordance with the Grants and Partnerships Policy
Membership	Taupō East Rural Ward councillor Three (3) Taupō Ward councillors Two (2) community representatives Mayor
Quorum	Four (4)
Meeting frequency	Two meetings per year
Reporting	Reports to Council with minutes of each meeting being provided to Council annually within the Grants and Partnerships Yearly Report

Scope of activity

1. To consider grant applications made to the Taupō/Taupō East Rural Community Grants Fund and make decisions on the allocation of funds for this grant.
2. To hear from applicants who wish to present to the Committee (with such presentations strictly limited to the contents of the application).
3. To apply the Council's Grants and Partnership Policy and use the criteria and eligibility that Taupō District Council has adopted to assess grant applications.
4. To allocate all funds available in each funding round.
5. To hold the allocation committee meeting in its entirety in an open public meeting.
6. To complete a short survey provided by Taupō District Council at the end of each year.

Administration

A Council staff member will organise the applications process and provide the Committee with all relevant information pertaining to the funding round. They will also organise the meeting, presentations, minutes and notification of outcomes.

Power to act

1. The Committee has the power to:
 - (a) Resolve matters only relating to the Taupō/ Taupō East Rural Community Grant.
 - (b) Co-opt suitably qualified people to the committee to assist the committee in meeting its responsibilities.

Power to recommend to Council

The Committee can make recommendations to Council on matters or proposals relevant to the Taupō/Taupō East Rural Community Grant that:

1. Are outside of, or in conflict with, Council's Long-term Plan and/or policy direction.
2. Involve unbudgeted expenditure for any individual/single contract or project or emergency expenditure.

Delegation of powers

This committee has no powers to sub-delegate.

Limits on authority

The Committee's 'power to act' pursuant to these delegations is subject to:

1. Matters being related solely to the Taupō/ Taupō East Rural Community Grant and its matters.
2. An overriding responsibility to ensure that its actions and decisions are always within the law.